**Calendar of Deadlines**

**IO1 – Student's Assessment Toolkit**

|  |  |  |  |
| --- | --- | --- | --- |
| **Deadline** | **Results** | **Partner** | **Template and Tools** |
| 30 June 2019 | Definition for, each of the topics the partner is responsible of, of 40 questions/answer for the Student Need Assessment Tool | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), TUIasi (RO) | IO1.A – Assessment Tools |
| 30 July 2019 | * Review of the questions for the assigned topic * Definition of keywords | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), TUIasi (RO) | IO1.B – Review Tool |
| 31 October 2019 | Definition for, each of the topics the partner is responsible of, of 20 questions/answer for the Final Assessment Tool | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), TUIasi (RO) | IO1.A – Assessment Tools |
| 30 November 2019 | Review of the questions for the assigned topic | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), TUIasi (RO) | IO1.B – Review Tool |

**IO2 – Online Math Library of Video Lessons and Teaching Materials**

|  |  |  |  |
| --- | --- | --- | --- |
| **Deadline** | **Results** | **Partners Involved** | **Template and Tools** |
| 30 September 2019 | Identification and review, by each partner, of 5 existing videos for each assigned topics (at least 2 topics by HEI partner) | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), TUIasi (RO) | IO2.A – Existing Video Review |
| 30 November 2019 | Production/adaptation of at least 1 video lesson | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), TUIasi (RO)  EuroEd (RO): Video editing of the Romanian video lessons; | IO2.B – Video Lessons |
| 30 November 2019 | Creation of all the templates needed for carrying out the activities | Pixel (IT), IPB (PT) |  |
| 31 January 2020 | Production/adaptation, by each partner, of video lessons (5 for each assigned topic) | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), TUIasi (RO)  EuroEd (RO): Video editing of the Romanian video lessons; | IO2.B – Video Lessons |
| 30 May 2020 | Production/ adaptation, by each partner and for each assigned topic, of 10 Teaching material (podcast, pdf, …) | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), TUIasi (RO) | IO2.C – Teaching Material |
| 30 September 2020 | Review the proposed materials. Each HEI partner review all material of 3 math topics | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), TUIasi (RO) | IO2.D – Teaching material review |

**IO3 – Community of Practice**

|  |  |  |  |
| --- | --- | --- | --- |
| **Deadline** | **Results** | **Partners Involved** | **Template and Tools** |
| 30 May 2020 | Creation of all the templates needed for carrying out the activities | Pixel (IT), EuroEd(RO), IPB (PT) |  |
| 30 August 2020 | Contribution to the community of practice from target groups | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), TUIasi (RO) | IO3.B – Contribution Form |
| 30 October 2020 | Contribution to the community of practice from target groups related to good practice | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), TUIasi (RO) | IO3.C – Best Practice Form |
| 31 December 2020 | Production of the online guidebook of good practices | EuroED (RO) |  |
| 31 January 2021 | Review the online guidebook of good practices | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), TUIasi (RO) |  |

**Multiplier Events**

|  |  |  |  |
| --- | --- | --- | --- |
| **Deadline** | **Results** | **Partner** | **Template and Tools** |
| 31 January 2021 | Organisation of an event for 40 Portuguese lecturers/researchers/teachers/policy makers in order to present, discuss the project results and address their sustainability in the national system | IPB (PT) | ME.1 - Multiplier Event Form  ME.2 - Programme Template  ME.3 - List of Participants Template  ME.4 - Minutes form |
| 31 January 2021 | Organisation of an event for 20 (Italian/Romanian/Lithuanian/Irish) lecturers/researchers/teachers/policy makers in order to present, discuss the project results and address their sustainability in the national system. | LIT (IE), UniGenova (IT), KTU (LT), TUIasi (RO) | ME.1 - Multiplier Event Form  ME.2 - Programme Template  ME.3 - List of Participants Template  ME.4 - Minutes form |

**Training Activity**

|  |  |  |  |
| --- | --- | --- | --- |
| **Deadline** | **Results** | **Partner** | **Template and Tools** |
| May 2020 | Definition of the:   * Training Programme * Certificate for the participants * Contents for the Europass | IPB (PT) |  |
| 30 March 2020 | Each partner should:   * Identify 2 participants in the training activity * Contact the National Europass Centre Contact the National Europass Centre ([link](https://europass.cedefop.europa.eu/about/national-europass-centres)) in order to activate the Europass Mobility for each participant. | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), TUIasi (RO) | TA.4 – Contents for the Mobility Europass |
| 15 October 2020 | Delivery of the training activity | IPB (PT) | TA.1 – Course Register Template  TA.2 – Programme Template  TA.3 – Certificate Template |
| 15 November 2020 | Sending to Pixel of supporting documents (Report on the training activity, Register of participants, Programme, Certificates) | IPB (PT) | TA.6 – Report |
| 15 November 2020 | Sending to Pixel of supporting documents: copies of the Europass certificates, description of the participants profiles and selection methodology | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), TUIasi (RO) | TA.5 – Participants Profile |

**Project Management**

|  |  |  |  |
| --- | --- | --- | --- |
| **PM1 - Coordination of Activities** | | | |
| **Deadline** | **Results** | **Partner** | **Template and Tools** |
| 15 December 2019 | Selection and involvement for testing activities, by each partner, of 20 students and 5 lecturers.  Upload on the project portal of the related information | All Partners, but IPB (PT) | PM1.A – Student Information  PM1.B – Lecturer Information  PM1.C – Role of the target groups |
| 28 February 2020-2021  30 May 2019-2020, 30 August 2019-2020  30 November 2019-2020 | Production and Uploading of Project Activities Report | All partners | <https://mathe.pixel-online.org/MNG-wip.php> |
| 30 April 2019  15 October 2019  15 March 2021 | Production of Financial Reports | All partners | PM1.E – Financial Manual  PM1.F – Financial Forms |

|  |  |  |  |
| --- | --- | --- | --- |
| **PM2 - Dissemination** | | | |
| **Deadline** | **Results** | **Partner** | **Template and Tools** |
| 15 November 2018 | Development of project logo and brochure | IPB (PT) |  |
| 30 November 2018 | Creation of a Facebook page | Pixel (IT) |  |
| 30 November 2018 | Translation of project brochure | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), EuroEd (RO) |  |
| 28 February 2020-2021  30 May 2019-2020, 30 August 2019-2020  30 November 2019-2020 | Organization of 1 dissemination event on the project every month and uploading the dissemination events description on the project web site (every three months) | All partners |  |
| 15 October 2019  15 February 2021 | Production of the progress Best Practice Dissemination Report | All partners | Template: PM2.B – How to write the Best Practice Dissemination Report |

|  |  |  |  |
| --- | --- | --- | --- |
| **PM3 - Exploitation** | | | |
| **Deadline** | **Results** | **Partner** | **Template and Tools** |
| 15 October 2019 | Upload on the project portal of 3 associated partners.  Sending to Pixel of 3 exploitation links | All partners | PM3.A - Associated Partner Letter  PM3.B - Associated Partner Information |
| 15 February 2021 | Upload on the project portal a total number of 6 associated partners.  Sending to Pixel a total number of 6 exploitation links | All partners | PM3.C - Exploitation links |

|  |  |  |  |
| --- | --- | --- | --- |
| **PM4 - Quality and Monitoring Plan** | | | |
| **Deadline** | **Results** | **Partner** | **Template and Tools** |
| February 2021 | * Collection of 2 testimonials * Collection of 20 evaluation questionnaires * Sending of evaluation report on the IOs | LIT (IE), UniGenova (IT), KTU (LT), IPB (PT), EuroEd (RO) | PM4.C – Teachers’ Evaluation Questionnaires for Intellectual Outputs  PM4.D – How to write the Evaluation Report on Intellectual Outputs |